

**CITY OF COLLINS
SERVICE REQUEST FORM**

ELECTRICITY_____ WATER_____ SEWER_____

NAME OF APPLICANT _____

HAVE YOU HAD AN ACCOUNT WITH US WITHIN THE LAST 3 YEARS? Y / N

MAILING ADDRESS _____

SERVICE ADDRESS _____

SSN # _____ DL # _____ DOB _____

HOME PHONE: _____ CELL PHONE: _____

PLACE OF EMPLOYMENT _____

DO YOU OWN THIS PROPERTY: Y / N IF RENTING, PLEASE PROVIDE OWNER'S CONTACT INFORMATION BELOW:

PLEASE ATTACH COPY OF LEASE AGREEMENT

OWNER'S NAME: _____ PHONE # _____

OWNER'S ADDRESS _____

NAME, ADDRESS & PHONE NUMBER OF PERSON OTHER THAN RELATIVE

NAME _____ PHONE # _____

ADDRESS _____
CITY STATE ZIP

DATE OF REQUEST FOR SERVICE _____

SIGNATURE _____

MAKE CHECK PAYABLE TO: CITY OF COLLINS:

RESIDENTIAL: \$127.68 - COMMERCIAL: \$252.68 - WATER DEPOSIT: \$75.00

City of Collins
P. O Box 400, Collins, MS 39428

WATER USERS AGREEMENT

Account Number _____
Previous User _____
Application Date _____

I, _____, hereby make application to City of Collins, (hereinafter called the Utility) for water services.

Witnesseth

In consideration of the Utility providing water services to me, I agree:

1. To pay all necessary installation and /or connection charges as required by the Utility for water service, which includes a refundable security deposit.
2. To install and maintain at my expense all necessary service lines, plumbing and fixtures to enable the property owned by me to be connected to the Utility's water meter.
3. To pay all monthly charged beginning with the first complete billing cycle after water service has been established at the Utility's water meter on my property. I understand that regardless of whether or not I have installed the necessary service line or have consumed any water; I will still be required to pay the necessary monthly minimum established by the Utility. I further understand that if I do not receive a statement of current monthly charges it is my responsibility to contact the Utility during normal business hours to arrange payment and the fact that I have not received a water statement does not waive my responsibility to pay those charges or any late assessments or service charges that result for my failure to remit the proper payment when it is due.
4. To use the water in accordance with the rules and regulations established in the Utility's Bylaws and Amendments, which includes prohibiting me from connecting or allowing the connection of other residential dwellings or businesses to my water service.
5. To properly notify the Utility when I change mailing addresses, if I relinquish control of my property or for any other reason to request that water service to my property be terminated.
6. To grant the Utility, its successors and assigns, a perpetual easement in, over, under and around my property with the right to erect, construct, install, and lay thereafter use, operate, inspect, repair, maintain, replace, and remove water pipelines and appurtenant facilities together with the right to utilize adjoining lands belonging to me fore purpose to ingress and egress from the Utility's easement.

In consideration of my payment of all charges necessary for the installation and/or connection of water, the Utility agrees:

1. To make every effort to provide a continuous supply of safe potable water on me. I understand that at times due to equipment or power failures, water main breaks, weather related damage, and other unpreventable circumstances that the supply of water to my property may be interrupted. I understand that a guarantee of an uninterrupted supply of water cannot be granted by any water utility including City of Collins and that if my residence or business requires a continuous supply, then it is my responsibility to install at my expense the necessary equipment to provide an alternate water supply. I further understand that I am required by law to notify the Utility of my intention to connect an alternate supply and that the Utility is required by law to inspect the supply to ensure that I have included the required backflow devices to prevent possible contamination to the Utility's water distribution system.
2. To charge me each month the established minimum charge plus applicable rates according to the actual flow usage registered on the Utility's water meter and recorded monthly by the Utility. I understand that at times inclement weather may prevent the reading of the water meters on my property and that the Utility may use an estimated charge based upon my historical consumptions and that such estimations are provided by law but restricted by the fact that actual readings must be recorded the month preceding and the month following the estimation and that I must be notified that the charges are based upon usage estimates. I also understand that it is my responsibility to provide proof of reading error or payment error to the Utility in order for an adjustment to be considered.
3. To notify me of any changes in rates, policies, or amendments to the bylaws of the Utility.

(PRINT OR TYPE) and Affix MSDH notice of Intent (Pink Copy) to Utility Copy of Users Agreement

Office use only	Property Owner: _____
Amount Receive: \$	Renter: _____
Retainable Charges: \$	Mailing Address: _____
Membership: \$	Service Address (E-911): _____
Refundable Deposit: \$	City/State/Zip: _____
Date Funds Deposited:	Telephone (Home): _____ (Work): _____
Received by:	Driver's License #: _____ State: _____
Taxable or Tax Exempt	Social Security Number: _____
Applicable Rate Table	Township: _____ Range: _____ Section: _____

REQUIRED FEES

Security Deposit: (Refundable after last bill applied) **BUSINESS \$252.68**
Security Deposit: (Refundable after last bill applied) **MOBILE HOME \$127.68**
Security Deposit: (Refundable after last bill applied) **PERMANENT STRUCTURE \$127.68**
Security Deposit: (Refundable after last bill applied) **RENTER \$127.68**
Water Tap Fee: (Non-Refundable Materials and Labor Costs of Installing Service) **3/4" \$75.00**
1" \$225.00
2" \$900.00
Connection Fee: (Non-Refundable Labor Costs for Unlocking Existing Meter Base) **\$40.00**

Add adherence to onsite www. laws if not our sewer customer